

STEP 1.

Right click on your desktop, select **NEW** and click on **FOLDER**. Rename the folder to match the patient's name.



STEP 3.

Click on the file and select **CREATE NEW WORKUP**.



STEP 2.

In the patient database, click on the patient name. Under the **FILE TYPE**, click on **CT**.



STEP 4.

Once the patient's scans are loaded, select **TOOLS**, **EXPORT DICOM** in the upper left corner, then select **ORIGINAL STUDY**.



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STEP 5.

Make sure **MULTI-FILE DICOM** and **UNCOMPRESSED** are selected. Next, click on **BROWSE** to choose the export location.

Output Selection	
Single File DICOM	🗾 🗹 Multi-File DICOM
Compressed	Uncompressed
Use I	Lossy Compression
estination:	Browse
: \DICOM Exports	63
	OK Cancel

STEP 6.

Select the desktop folder created in Step 1 and click **OK**.



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STEP 7.

Click **OK** when you see the following screen. Your files will begin exporting.

Output Selection	
Single File DICOM	Multi-File DICOM Uncompressed
Use Lossy C	Compression
Destination:	Browse
C: \Users	
	OK Cancel
L	Cancel

STEP 8.

Next, click on **OK** when the done screen appears.



STEP 9.

- After the DICOM file exports and saves, open the folder you created on your desktop in Step 1 in order to verify that the DICOM files were all exported.
- There should be several hundred files since these represent the slices of the CBCT scan.
- Ensure that there are no files with any extension other than ".dcm". If other files are present, delete them.

Favorites	Name	Date modified	Туре	Size	
E Desktop	export dcm	12/7/2016 11:54 AM	DCM File	40 KB	
Downloads	export2.0cm	12/7/2016 11:54 AM	DCM File	42 KB	
3 Recent Places	export3.dcm	12/7/2016 11:54 AM	DCM File	47 KB	
🎉 IC Files	export4.dcm	12/7/2016 11:54 AM	DCM File	55 KB	
Oreative Cloud Files	export5.dcm	12/7/2016 11:54 AM	DCM File	65 KB	
Stopbox	export6.dcm	12/7/2016 11:54 AM	DCM File	78 KB	
	export7.dcm	12/7/2016 11:54 AM	DCM File	93 KB	
Libraries	export8.dcm	12/7/2016 11:54 AM	DCM File	111 KB	
Documents	export9.dcm	12/7/2016 11:54 AM	DCM File	131 KB	
J Music	export10.dcm	12/7/2016 11:54 AM	DCM File	152 KB	
E Pictures	export11.dcm	12/7/2016 11:54 AM	DCM File	174 KB	
Videos	export12.dcm	12/7/2016 11:54 AM	DCM File	197 KB	
	export13.dcm	12/7/2016 11:54 AM	DCM File	218 KB	
Computer	export14.dcm	12/7/2016 11:54 AM	DCM File	234 KB	
Windows (C:)	export15.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
HP_RECOVERY (D:)	export16.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
HP_TOOLS (E:)	export17.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
SA iCat Exports (S:)	export18.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
Web Courier (FileTra	export19.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
SA iCat Exports (X:)	export20.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
	export21.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
Network	export22.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
	export23.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
	export24.dcm	12/7/2016 11:54 AM	DCM File	232 KB	
	export25.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
	export26.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
	export27.dcm	12/7/2016 11:54 AM	DCM File	233 KB	
	export28.dcm	12/7/2016 11:54 AM	DCM File	232 KB	
	export29.dcm	12/7/2016 11:54 AM	DCM File	232 KB	
	export30.dcm	12/7/2016 11:54 AM	DCM File	232 KB	
1	export31.dcm	12/7/2016 11:54 AM	DCM File	232 KB	
	export32.dcm	12/7/2016 11:54 AM	DCM File	232 KB	
V	export33.dcm	12/7/2016 11:54 AM	DCM File	232 KB	

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STEP 10.

Right click on the patient folder you created on the desktop, and select **SEND TO** and **COMPRESSED (ZIPPED) FOLDER.** A duplicate folder will be made with either a zipper or a blue "z."

NOTE: If following a Dual Scan Protocol, zip scans individually and label accordingly (i.e., "Patient Scan" and "Denture Scan").

Open 7-Zip CRC SHA Move to Dropbox Share with Restore previous versions Include in library Send to Send to Cut Copy Create shortcut Delete Rename DVD RW Drive (F:) Prepartier		Onen			
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STEP 11.

You are now ready to upload your file to <u>nsequence.com</u>.

- Hover over **SEND A CASE** in the menu.
- Select UPLOAD FILES.



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STEP 12.

Select CLICK TO ADD FILES or

Drag & Drop the file into the boxed area.

Send a Case > Upload Files

Prepare your data for upload

Prior to sending us your case, please prepare your data for upload. For enhanced security, we have limited the file formats that we accept.

Please use the following guidelines to ensure prompt receipt of your files.

1. Maximum total file size = 2GB

- 2. Maximum of 10 files can be uploaded at a time and upload time is dependent on your internet upload speed.
- 3. If sending large volumes of data, please ZIP all files prior to sending.
- 4. Supported file extensions:
- ZIP, TXT, JSON, XML, 3ML, SIL, STP, DCM, PLY, OBJ, DXF, JPG, JPEG, GIF, PNG, TIFF, SVG, WEBP, ICO, DICOM, UDX, PDF, PTS, HTM, HTML, INVWU, WUDAT, BMP, SERIE, DAT
- °Uploading unsupported file types, even when included in a ZIP file, will result in a failed upload attempt.
- Be sure to keep the page open until all files have been uploaded.
 *Closing the page before the upload is completed will result in a failed upload attempt.

We do everything we can to make sure you can upload your files as quickly as possible. If you're experiencing a slow upload time, it may be due to exceptionally large files as well as your Internet Service Provider (ISP) or network connection. Upload progress will not be shown during upload if you are using the Microsoft Edge browser.

Select Files To Upload

Drog & Drop or Click to Add Files	_		
	Drag & Drop or	Click to Add Files	

STEP 13.

Complete the form and click **UPLOAD FILES**. The upload process may take a few minutes.

Email address*

name@example.com	
Phone number*	
Phone number	
Doctor's First Name*	
First Name	
Doctor's Last Name*	
Last Name	
Patient's First Name*	
First Name	
Patient's Last Name*	
Last Name	
Case Submission - CBCT Scan, STL files and/or Photos	
Check Quality of CBCT Scan Only	
Post Op Scan Reason for Evaluation:	
Quick Case Review	
Other Notes:	

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STEP 14.

Go back to the menu, hover over **SEND A CASE** and select **GUIDED PROSTHETICS® & SURGICAL GUIDES**.



STEP 15.

Choose the applicable Rx order form.

Send a Case > Guided Prosthetics & Surgical Guides

Guided Prosthetics & Surgical Guides

Please select the product you wish to order below.



nSequence[®] CT Guided Prosthetics[®] Kit & Workflow

The nSequence Guided Prosthetics Kit includes the following:

- Collaborative Surgical Planning
- Anatomical Model
- Bone Foundation Guide (Reduction Guide)
- Surgical Guide
- Start Bite, Angle Rotation/Bone Cut Verification Guide
- Tissue Gasket
- 2 Lucitone[®] Long Term Provisionals
- Surgical Report

Guided Prosthetics RX Order Form <



nSequence CT Surgical Guides

The nSequence CT Surgical Guides include the following:

- Collaborative Surgical Planning
- Surgical Guide
- Optional Temporary Restoration (additional costs will apply)
- Surgical Report

Surgical Guide RX Order Form

STEP 16.

Complete the Rx order form and click **SUBMIT**.



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